

Dear Parents,

After studying the CDC recommendations for preschools, we developed a list of specific procedures we will follow during the 2020-2021 school year. The CDC documentation states, "Implementation should be guided by what is feasible, practical, acceptable and tailored to the needs of each community." Using that guidance, we came up with procedures and rules that will keep our students safe as possible but still allow for a quality preschool program that our community has come to expect from Joyful Noise Christian Preschool.

Note: All of these procedures are subject to change. The changes will be communicated to you as quickly as possible.

**New procedures to ensure a healthy environment at Joyful Noise:**

-In the past, we did Summer Fun Day all together. This year, we will be having two Summer Fun Days. One day for our M, W, F class and one day for our T, TH class.

-It is important to keep your child at home if he or she is sick. They cannot return to school until they have been fever free for twenty four hours. If we feel your child is not feeling well and should have stayed home that day, we will contact you to pick them up. We understand as staff members that it is important for us to stay home as well, if we are sick.

-We will not have classroom volunteers at this time.

-The students in the M, W, F class will only attend class on those days. The students in the T, Th class will only attend class on those days. This will limit student exposure. There will be three consistent staff members: Miss Sharon, Miss Julie and Miss Laurie. Pastor Megan and Mr. Doug (Director of Music and Arts) will provide 15 minute mini lessons twice a week with each class. They will maintain at least 6 feet of distance from the students during their lesson as much as possible and will wear a face covering.

-New pick-up and drop-off protocols are as follows:

- Parking spots near the entrance will be numbered 1-10. The first parent to arrive will park in the number one spot, the second parent will park in the number two spot and so on. The teacher's assistant will stand on the sidewalk. The parent in the first parking spot will get their child out and bring them to the assistant. When the first student has walked into the building, the parent in the second parking spot will bring their child to the sidewalk. This will continue, in order, until each child is in the building.
- When you and your child are on the sidewalk with Miss Julie or Miss Laurie, they will take your child's temperature and ask you a question. The question will be: "Has your child or anyone in your household had a cough, shortness of breath or fever in the last 48 hours?" Children must return home if their temperature is 100 degrees or above or if the above question is answered "yes".
- After that short screening, through walkie-talkies, the teacher will be contacted to expect your child in the classroom in a few seconds.

- As soon as they enter the room, they will be directed to wash their hands.
- Please leave other children in the car when you bring your student to the sidewalk.
- For pick-up, we will ask you to park in the numbered spots in the order you arrive, just like drop-off. We will bring the students out in the order the cars are parked. We will bring your child directly out to your car. You can then get out and help them in their car seat.

-As the school year moves along, I think this will become a very natural and easy procedure. However, for the first few days, this may be difficult, especially for the 3 year olds. To help with this transition, we will provide a time for each family to walk through the drop off procedures prior to the start of school. If you are worried about your child's reaction when they have to walk into the school with a teacher instead of a parent we have options to help with this transition and can talk individually to you.

-Due to the PA mandate, all staff and students will need to wear face coverings during the school day. I know this isn't what was communicated initially, but with the mandate we have had to make this change. To facilitate student/teacher communication, face shields, not masks will be provided and kept at the school with their name on them. Teachers and students will be wearing face shields. This way, everybody's face can be seen. The face shields will be cleaned daily and will be worn upon arrival.

-We will have assigned seats for table time, carpet time and snack time. During these designated times, their assigned seats will be spread out as much as possible. There will be times during the school day where students will be provided free play without asking them to social distance. We will have them wash their hands before and after this occurs. Communicating with their classmates and learning to work together to share toys is a very important aspect of preschool that we felt needed to remain as an essential part of the school day.

-The toys that are played with will be cleaned on a daily basis. To disinfect toys, we will be washing them with dish detergent and then spraying them with a bleach solution or a vinegar solution depending on the material. They will be left to dry over night.

-There will be increased cleaning of "high touch areas". When possible, we will have doors open to minimize the touching of door knobs.

-The students will be directed to wash their hands at specific times throughout the day.

-During the school year if someone contracts Covid-19 in your house (other than the student), your child will have to stay home from school for 14 days. If a student contracts Covid-19, we will need to close the preschool for 14 days. When you become aware of one of these situations, please let us know as soon as possible. We will inform parents about each incident while maintaining confidentiality.

-Instead of having each child bring a book bag this year, the preschool will provide each student with their own folder. When they come into class, we will take out any tuition or parent forms and then the folder will go directly in their personal mailbox. At the end of the school day, we will put all of their school work in the folder and send the folder home with them. Please make sure the folder comes back to school each day.

**Your signature on this agreement will serve as acknowledgment that you understand and approve the interventions listed.** Please contact Julie Mann, Director, at any time if you have questions or suggestions with respect to your child's safety at Joyful Noise Christian Preschool. We look forward to seeing your child soon.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

**Please return this signed letter on or before your child's first day of school.**